**INVITATION TO A TWO-ENVELOPE OPEN TENDER FOR THE SUPPLY OF AN HDPE PIPE BUTT WELDING MACHINE**

**DEADLINE FOR SUBMISSION OF APPLICATIONS: 15:00 (Bishkek time) on 2 MARCH 2026**

**Kumtor Gold Company CJSC** (hereinafter – “KGC”) invites you to participate in a two‑envelope open tender for the supply of an HDPE pipe butt welding machine.

**Key requirements for submitting qualification documents:**

1. All documents must be sent strictly to the following email address: [Welding-machine315-630@kumtor.kg](mailto:Welding-machine315-630@kumtor.kg)
2. Please note that the size of one email must not exceed 25 MB. If the size is larger, the documents must be sent in a second email using the same subject line. All documents must be submitted **in PDF format as one archived file** (RAR or ZIP).
3. All applicants wishing to participate must fill out the forms in accordance with Appendices No. 1, No. 2, No. 3, No. 4, and No. 5 to the Invitation, attach signed and stamped copies of the required documents, and send them electronically to the email address specified above.
4. Tender participants must submit an application in Russian or English in accordance with the tender requirements and send it to the specified email address. If the documents are prepared in another language, they must be submitted with a notarized translation into Russian or English. The preferred language is Russian.
5. All documents submitted as part of the selection process shall be treated as confidential.
6. By submitting its proposal, the Participant thereby expresses its agreement with all terms and conditions specified in the Company’s requirements.
7. **The email must specify the subject line as follows: For the first envelope: “Qualification and Technical Proposal [company name]” For the second envelope: “Financial Offer [company name]” Both must be sent to the designated address**.
8. Additional information regarding the availability of spare parts for the butt‑welding machine within the CIS region or the availability of a distributor must be provided.

**Необходимые технические документы:**

1. Butt welding machine passport (technical passport).
2. Design documentation – material specification.
3. Operation, maintenance, and repair manuals.
4. Warranty cards.
5. Certificates of conformity.
6. Spare parts catalog (Part Book).

**Required Documents for Submission:**

*For Residents of the Kyrgyz Republic:*

1. **Certified copy of the original Charter (Articles of Association).**
2. **Certified copy of the original Certificate / electronic extract confirming state registration (re-registration) of the legal entity.**
3. **Certified copy of the Certificate of state registration of an individual as a sole proprietor / Copy of the Patent (voluntary or mandatory) for the relevant type of activity (valid as of the submission date), as well as a copy of the Passport/ID card.**
4. **For legal entities:** Information confirming the absence of tax arrears and social contribution arrears to the budget of the Kyrgyz Republic.
5. **Scanned copies of the original financial statements (balance sheet) with all appendices, certified by the organization’s seal and signature, for the previous two (2) calendar years, or a Unified Tax Return (ЕНД).**
6. **Tax registration certificate.**
7. **Permits (licenses, authorizations, certificates) for the relevant types of activities (if available).**
8. **Certified copy of the original document confirming the authority of the company’s director (appointment order, extract from the minutes of the shareholders’ meeting, or decision of the sole participant).  
   If another person acts on behalf of the Participant — a duly certified power of attorney authorizing that person to sign contracts and other documents.**
9. **Experience in supplying similar products over the last 2 years — attach copies of contracts, reference letters, and recommendations from previous customers.**
10. **If there are comments or proposed changes to the draft contract, they must be inserted using the “Track Changes” mode.**

*For Non‑Residents (participants from other countries):*

1. **Certified copy of the original registration and founding (constitutional) documents.**
2. **Permits (licenses, authorizations, certificates) for the relevant types of activities (if available).**
3. **Certified copy of the original document confirming the authority of the company’s director** (appointment order, extract from the minutes of the shareholders’/participants’ meeting on the appointment of the director, or decision of the sole participant).  
   If another person acts on behalf of the Participant, a **duly certified power of attorney** authorizing such person to sign contracts and other documents must be provided.
4. **Financial statements for the previous two (2) calendar years, certified by the organization’s seal and signature.**
5. **Proof of experience in supplying similar products over the past 2 years —** attach copies of contracts, reference letters, and recommendations from previous customers.
6. **If there are comments or proposed changes to the draft contract, they must be inserted using the “Track Changes” mode.**

**Procedure for Submitting a Tender Application**

Participants shall submit their documents in two separate envelopes, and both envelopes must be submitted simultaneously to the email address specified above:

* Envelope No. 1 – Qualification and Technical Proposals (submitted without a password);
* Envelope No. 2 – Commercial Proposal **(the file must be password-protected and shall not be opened during the first stage; the password must be provided after the Customer’s request via email).**

**Based on the results of the first stage, a list of participants admitted to the second stage will be formed.**

**Participants will NOT be admitted to the second stage if they:**

* Fail to provide the complete set of required documents;
* Submit the commercial proposal without a password or send the password before it is requested;
* Fail to provide the password for the second package after the Customer's request;
* Submit documents after the deadline specified in the Invitation;
* Fail the accreditation process conducted by the Customer’s Security Service and Finance Department;
* Fail the technical evaluation or do not provide the required technical specification.

**Second Stage – Evaluation of the Tender Application**

* Only those participants who have successfully passed the first stage are admitted to the second stage.
* The participant’s commercial proposal must be completed in accordance with the form provided in Appendix No. 5 to the Invitation (if there are any comments, changes must be made using the Track Changes mode).
* Participants may supplement the form with their own terms that they consider important or that are not included in the provided form, provided that the technical specifications are met.
* If a participant submits a commercial proposal that does not comply with the form established in Appendix No. 5 to the Invitation, the application shall be rejected.
* The product price indicated by the participant must include all expenses, including all applicable taxes, duties, fees, delivery to the Customer’s warehouse, commissioning works, and other payments charged in accordance with the legislation of the Kyrgyz Republic, as well as all other costs related to fulfilling contractual obligations, including service period and any related services specified in the Contract.
* The winner will be the participant whose proposal meets all established qualification and technical requirements and offers the best combination of price/quality/delivery time.
* If prepayment is requested, the supply contract shall include the requirement to provide a bank guarantee in the amount of the prepayment.
* KGC reserves the right to request additional supporting documents or to verify the information provided. If any inaccurate or false information is detected, the proposal will be rejected.

If participants have any questions regarding this Invitation, they may submit their inquiries to the following email addresses: [Alina.Zhumakadyrova@kumtor.kg](mailto:Alina.Zhumakadyrova@kumtor.kg) / Gulgiza.Masimova@kumtor.kg Questions must be submitted **no later than 3 working days** before the final deadline for submitting qualification and technical documents. Clarifications shall be sent to the Participant who submitted the inquiry, to the same email address from which the request was received, no later than 3 (three) calendar days from the date the inquiry was received.

The validity period of the tender proposal must be **at least 60 calendar days.**

After the submission deadline has passed, Participants may not make any changes or additions to their proposals.

Tender proposals submitted after the specified deadline **will not be accepted or considered**  
*(we kindly request that all proposals be submitted in advance and not delayed until the last moment to avoid possible technical issues).*

KGC reserves the right to reject any application that does not meet the requirements. Submission of documents does not guarantee participation in the subsequent stages of the procurement procedure.

The Customer may extend the final deadline for submitting qualification and technical documents if amendments are made to this Invitation, or may cancel the tender.  
In such cases, the Customer will inform participants by publishing the relevant information on the official website of the Customer: [**https://www.kumtor.kg/ru/**](https://www.kumtor.kg/ru/) where the announcement of this tender was originally posted.

*The documents can be downloaded below:*

Technical Specification

Draft Contract

Appendix 1

Appendix 2

Appendix 3

Appendix 4

Appendix 5

Tender Instructions